*MINUTES OF THE MEETING OF SAMLESBURY & CUERDALE PARISH COUNCIL*

*HELD ON THURSDAY 1st OCTOBER*

 *AT THE SHOOT HUT.*

*PRESENT*

Parish councillors

Aimee Barton Parish clerk, Graham Young Chairman, Kath Wright, Glen Clayton, Michael Higginson, Sue Redmayne, George Whalley and Alison Gerrard.

*ITEM 1* *APOLOGIES FOR ABSENCE*

There was an apology for absence from Clare Lewis due to self-isolation.

*ITEM 2 DECLARATIONS OF INTEREST*

* 1. Register of Interests – Councillors were reminded of the need to update their register of interests.

2.2 No members disclosed any personal or prejudicial interests in any matter to be discussed at the meeting.

*ITEM 3* *ACCEPTANCE OF THE MINUTES OF THE MEETING*

Minutes of the meeting held on 20.08.2020 were accepted as a true record.

*ITEM 4* *MATTERS ARISING*

4.1 All councillors to provide addresses, telephone numbers and E-mail addresses where relevant for clerk’s information.

4.2 Co-opted Sue Redmayne onto the Parish Council, proposed and seconded.

4.3 Decision made and accepted for a new parish laptop up to the value off £500 to be purchased, proposed and seconded.

4.4 Resignation of Rachel Greenwood acting Clerk for Samlesbury and Cuerdale Parish Council.

*ITEM* 5 ADJOURNMENT *FOR MATTERS RAISED BY MEMBERS OF THE PUBLIC/COUNCIL*

5.1 It was questioned about the expenditure of the money that the parish donated to the Civic Society, should the parish have had a breakdown of this donation? – Money from this donation has gone towards Samlesbury Memorial Hall and funded daffodil bulbs for Samlesbury Hall, an event was organised at Samlesbury Hall to plant all the bulbs that had been donated.

5.2 A crossing was discussed close to Park Lane on Preston New Road.

5.3 Dragon flies have been sighted under the bridge at Huntley Lane, will this help to protect the area.

5.4 Quotes will be gathered regarding the discussion over the stone wall of the Japanese garden at Samlesbury Hall. To see if Myerscough College or BAE would be interested in rebuilding this project.

5.5 Lengthman discussed for both Samlesbury and Cuerdale parish and for Balderstone parish to share. Councillors were given the opportunity to leave the meeting and report their answers on this matter back to the chairman.

5.6 Footpath running through the paddock at Samlesbury Bottoms are not on definitive map. No stile by the gate and the foot bridge has been washed away. Chairman to address.

5.7 Drain cover by ‘White House’ on Further Lane keeps being knocked off by passing traffic, to be addressed.

5.8 Signs to warn about deer to be arranged in-between Further Lane to Roach Bridge and Preston New Road.

5.9 Defib on Potters Lane brought up – not needed as there is a defib at Samlesbury School. Defibs are mentioned on the notice boards within the parish to show the nearest one.

5.10 Hight limit signs for the bridge on Vicarage Lane, as HGV’s/large vehicles keep reversing back from the bridge. Chairman to discuss.

5.11 Traffic signalling to be addressed at the end of Sir Fredrick Page Way (A677).

5.12 Look into hedgehog signs, as many hedgehogs are being killed on Nabs Head Lane.

5.13 KFC on Preston New Road was raised – building work is being undertaken, residents asking what is it going to be once all building work is completed? This is not on any building applications.

5.14 ELS scheme was mentioned in the meeting. But the scheme not affected by land development.

*ITEM 6 ACCOUNTS*

6.1 Expenditure

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| --- | --- | --- | --- |
| 1.10.2020 | Cheque 499 | Newsletter |  |
| 1.10.2020 | Cheque 500 | Locum clerk Aug wage | £235.20 |
| 1.10.2020 | Cheque 501 | Audit | £50.00 |
| 1.10.2020 | Cheque 502 | Wreaths |  |
| 1.10.2020 | Cheque 503 | Clerk wage Aug-Sept | £302.25 |
| 1.10.2020 | Cheque 504 | Office | £52.65 |
| 1.10.2020 | Cheque 505 | Locum Clerk | £75.00 |
| 1.10.2020 | Cheque 506 | HMRC  | £18.80 |
|  |  |  |  |

6.2 Cheque number 499 and 502 were not signed as an invoice was not presented at meeting. Invoices will be presented at next meeting for these cheques to be signed off.

6.3 AGAR exemption certificate was accepted and signed by the chairman.

*ITEM 7 PLANNING*

7.1 07/2020/00701/HOH – Proposed front, side and rear alterations and extensions, Roach Road, Samlesbury. No action to be taken.

7.2 07/2020/00768/FUL – Demolition of existing public house and related infrastructure and construction of a convenience store and petrol filling station including associated canopy, 6 fuel pumps, underground storage tanks, EV charging points, car parking and associated landscaping. Objection letter to be written by the clerk on behalf of the parish council.

*ITEM 8* *LCC*

No report.

*ITEM 9*  *POLICIES*

9.1 Reserves Policy was circulated and adopted for this meeting with adaptation made to existing policy.

9.2 Communications Policy was circulated and adopted for this meeting with adaptation made to existing policy.

9.3 Complaints Policy was circulated and adopted for this meeting with adaptation made to existing policy.

9.4 Retention Policy was circulated and adopted for this meeting with adaptation made to existing policy.

9.5 Privacy Policy was circulated and adopted for this meeting with adaptation made to existing policy.

9.6 Policies to be accepted at next meeting once alterations have been made.

9.7 One policy at a time to be reviewed at every meeting, starting with the privacy policy.

*ITEM 10* ANY OTHER BUSINESS

10.1 Public space protection orders consultation questionnaire (ref PSPO/AR/SH) completed and to be posted by the clerk.

*ITEM 11 DATES OF FUTURE MEETINGS*

Thursday 26th November 7:30pm at Samlesbury War Memorial hall.

Meeting closed at 09:59pm